

**The Cline Family Foundation Annual Scholarship Annual Operation Calendar**

New Recipient Application Deadline (Including Forms, References, Essays and Transcripts)*	27-Apr
Award letter send to first time recipients and notify school	15-May
Award ceremony to Scholarship recipients and certification presentation	June
Reminder of the 1st Payment Form to verify enrollment and GPA sent to existing recipients	5-Jul
Deadline For the 1st Payment Form returned from school to The Cline Family Foundation Florida Office due	15-Jul
Deadline For the verified probation community service due	15-Jul
The Cline Family Foundation Executive Director Approval on payments	20-Jul
Decline Letter sent to non-eligible recipients	25-Jul
The Cline Family Foundation Florida Office Makes First Install Payment to School	10-Aug
Reminder of the 2nd Payment Form to verify enrollment and GPA sent to recipients	10-Dec
Deadline For 2nd Payment Form returned from school to The Cline Family Foundation Florida Office	20-Dec
Deadline For the verified probation community service due	20-Dec
The Cline Family Foundation Executive Director Approval	30-Dec
Decline Letter sent for non-eligible recipients	5-Jan
The Cline Family Foundation Florida Office Makes the second Install Payment to School	15-Jan